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Lactanet is an organization providing innovative dairy herd management and genetic services to dairy farm customers and professional advisors throughout the country. Our team is comprised of 450 employees dedicated to providing services to more than 8,000 dairy farms across Canada. Lactanet provides milk recording, genetic evaluation, advisory and herd management software solutions.

### PROJECT DIRECTOR

This is a full-time position, reporting to the Chief Operating Officer the candidate will contribute to the sound management of Lactanet's multiple projects. He works in collaboration with all the directors of the company and their team. He plays a key role in the optimization of processes and projects. He ensures project's timelines, budgets, and scope.

#### Responsibilities

##### Operations, strategy & sustainability

- Responsible for the planning and implementation of Lactanet's major projects: ensures that the delivered product meets the needs of users according to established budgets and schedules (project definition: objectives, scope, resources, schedule, budget, risks)
- Monitor the implementation of projects (production of project status reports, management of changes to the project scope and impacts)
- Responsible for processes, resources, tools and their development to ensure effective project management
- Acts as contact person in support of project teams
- Maintain project documentation optimally and in line with company policies and best practices
- Promotes innovation, reliability, sustainability and productivity of projects by ensuring the transfer of skills and the sustainability of Lactanet's operations
- Leads and participates in various working committees, focused on improving and implementing corrective elements, in links with project management (process modeling and continuous improvement)

##### Team management and administrative tasks

- Ensures the ability of its team to provide the required advice, to users, in an improvement, innovation, and quality perspective.
- Leads, supervises, trains and inspires a talented and responsible team of project managers
- Develops and maintains, for himself and his team, a high level of knowledge of company and industry products and solutions (training identification/coordination and innovative solutions)
- Establish within the team the culture of a service department while applying all HR policies

#### Requirements

- University or college diploma in management, engineering, or other relevant training (PMP certification, asset)
- A minimum of five years of experience in a similar role (project office and systems experience, assets)
- Excellent communication skills (Bilingualism, French, and English, both oral and written)
- Excellent analytical and organisational skills and the ability to handle complex tasks simultaneously
- Excellent ability to supervise, coach and work in a team
- Maintain good interpersonal relations and demonstrate diplomacy in its communications
- Demonstrate political skills and a strong capacity to influence; be comfortable in a constantly changing environment
- Good knowledge of Microsoft 365, and ease with online collaboration tools
- Knowledge of dairy production field (asset)

#### Working Conditions

Normal office working conditions. The candidate may have his main office at Lactanet.

#### Why work at Lactanet

We are a dynamic organisation and value the well-being of our employees. We offer competitive health and wellness programs including health and dental benefits and company pension plan.

#### Apply

If you meet the qualifications for this position, please send your resume with the subject line « Project Director » to [careers@lactanet.ca](mailto:careers@lactanet.ca)